



Compass Building Certification Pty Ltd
All Correspondence to-
PO BOX CP 365
CONDELL PARK NSW 2200
E: info@compassapprovals.com.au

APPLICATION FORM, APPOINTMENT OF PRINCIPAL CERTIFYING AUTHORITY & NOTICE TO COMMENCE BUILDING WORK

Under Environmental Planning and Assessment Act 1979
s.81A(2)(b)(ii) or (4)(b)(ii) or (c), s.86(1) & (2)

Please tick ✓ appropriate box:

- Complying Development Certificate Appointment of PCA
 Local Council DCP Exempt & Complying Development Other:
 SEPP Codes 2008 – Housing Code
 SEPP Codes 2008 – Transitional Housing Code

Note: Applicants for Complying Development must indicate which Environmental Planning Instrument the application is to be assessed against. The Transitional Housing Code refers to the historical version of the General Housing Code that was in force from 5 August 2016 to 13 July 2017.

DETAILS OF APPLICANT

Mr/Mrs/Ms/Dr: Mr First Name/s: _____
Surname/Company Name: _____
Flat/Street No. Street Name _____
Suburb: State: Postcode: _____
Telephone: Mobile: _____
Email Address: _____

DETAILS OF OWNER

Mr/Mrs/Ms/Dr: First Name/s: _____
Surname/Company Name: _____
Flat/Street No: Street Name: _____
Suburb: State: Postcode: _____
Telephone: Mobile: Fax No: _____
Email Address: _____

DETAILS OF THE LAND TO BE DEVELOPED

Lot No:

DP No:

Sec:

Flat/Shop/House No:

Street Address:

Suburb:

State:

Postcode:

DESCRIPTION OF DEVELOPMENT

Describe the work you propose to carry out:

Development Consent No. (Where applicable):

Date of Consent:

What is the class of the building under the Building Code of Australia?

Estimated cost of building work including GST:

Intended commencement date of building work:

DETAILS OF BUILDER

Owner Builder Permit No:

Name of Builder:

Flat/Street No.

Street Name

Suburb:

State:

Postcode:

Telephone:

Mobile:

Fax No:

Email Address:

License No.

APPOINTMENT OF PRINCIPAL CERTIFYING AUTHORITY Accredited Certifier: **Nick Georgopoulos**Accreditation No: **BPB1925**

I accept the appointment by the owner to carry out the role of the Principal Certifying Authority for this development.

Signature: _____

Name: **Nick Georgopoulos**

OWNERS CONSENT

As the owner/s of the land specified on this form, I/we hereby consent to the following:

1. I/we authorise an application being made to Compass Building Certification Pty Ltd for a Construction Certificate/
Complying Development Certificate (whichever is relevant) by the applicant nominated on this form
2. I/we authorise the right of entry for any certifying Authority arranged Compass Building Certification Pty Ltd to carry out inspections required by the PCA under this Agreement
3. I/we have sighted and signed a Service Agreement

Owners Name: _____ Signature: _____ Date: _____

Owners Name: _____ Signature: _____ Date: _____

SCHEDULE

All New Buildings

Number of Storeys in the Building (including underground floors): _____

Gross floor area of new building work: _____

Gross Site Area: _____

Residential Buildings Only

Number of dwellings to be constructed: _____

Number of pre-existing dwellings on the site: _____

Number of dwellings to be demolished: _____

Will the new dwelling(s) be attached to other new buildings: Yes No

Will the new building(s) be attached to other existing buildings: Yes No

Does the site contain a Dual Occupancy: Yes No

Payment Details

Indicate the method of payment for this application

Direct Deposit

Reference:

CBA Bank - please quote
your surname and suburb

Account Name:

Compass Building
Certification Pty Ltd

BSB: 062-111

Account: 1098 0214

Cheque/Money Order

Made payable to-

Compass Building
Certification Pty Ltd

Materials – Residential Buildings Only

Please place an X alongside which best describes the material/s to be used in the construction of the proposed new work/s

WALLS	CODE	ROOF	CODE
Brick veneer	12 <input type="checkbox"/>	Aluminum	70 <input type="checkbox"/>
Full brick	11 <input type="checkbox"/>	Concrete	20 <input type="checkbox"/>
Single brick	11 <input type="checkbox"/>	Concrete tile	10 <input type="checkbox"/>
Concrete block	11 <input type="checkbox"/>	Fibrous Cement	30 <input type="checkbox"/>
Concrete/masonry	20 <input type="checkbox"/>	Fibreglass	80 <input type="checkbox"/>
Concrete	20 <input type="checkbox"/>	Masonry/terracotta/shingle tiles	10 <input type="checkbox"/>
Steel	60 <input type="checkbox"/>	Slate	20 <input type="checkbox"/>
Fibrous cement	30 <input type="checkbox"/>	Steel	60 <input type="checkbox"/>
Hardiplank	30 <input type="checkbox"/>	Terracotta Tile	10 <input type="checkbox"/>
Cladding – aluminum	70 <input type="checkbox"/>	Other	80 <input type="checkbox"/>
Curtain glass	50 <input type="checkbox"/>	Unknown	90 <input type="checkbox"/>
Other	80 <input type="checkbox"/>		
Unknown	90 <input type="checkbox"/>		

FLOOR	CODE	FRAME	CODE
Concrete	20 <input type="checkbox"/>	Timber	40 <input type="checkbox"/>
Timber	10 <input type="checkbox"/>	Steel	60 <input type="checkbox"/>
Other	80 <input type="checkbox"/>	Other	80 <input type="checkbox"/>
Unknown	90 <input type="checkbox"/>	Unknown	90 <input type="checkbox"/>

Application Form Check List (COMPLYING DEVELOPMENT CERTIFICATE)

APPLICANT: _____

DEVELOPMENT: _____

ADDRESS: _____

CDC NO: _____

DATE: _____

LOCAL GOV. AREA: _____

NB: THIS CHECKLIST IS PROVIDED AS A GUIDE ONLY. ADDITIONAL INFORMATION MAY BE REQUIRED UPON REVIEW OF THE APPLICATION ONCE RECEIVED. IT IS RECOMMENDED THAT YOU FAMILIARISE YOURSELF WITH THE INFORMATION REQUIRED BY THIS LIST TO AVOID ANY UNNECESSARY DELAYS IN THE ASSESSMENT OF THE APPLICATION FOR THE COMPLYING DEVELOPMENT CERTIFICATE

DOCUMENTATION REQUIRED	COPIES	PROVIDED	N/A
Application Form	1		
Service Agreement	1		
Section 149 Part (2) & (5) Certificate (used to verify if your property complies with complying development legislation and is obtained from your local Council)	1		
88b Instrument (used to verify if the proposed works are breaching any covenants or restrictions on your land)	1		
Architectural Plans (The following details are to be included on the architectural plans provided with any application for a Complying Development Certificate) <ul style="list-style-type: none"> o <i>Basix requirements</i> o <i>The setback to all adjoining dwellings within 40 meters</i> 	1		
Basix Report/Certificate (for works more than \$50,000 or swimming pool is 40,000 Litres or more)	1		
If Applicable- Council Bonds, Sections 94 and Sections 94A Contributions (receipt issued by Council) Road Opening Approval (Council) Vehicle Crossings, stormwater drainage	1		
Long Service Levy if value of works is over \$25K (Receipt issued by the Long Service Payments Corporation or Council)	1		
Sydney Water Approval (Reece plumbing quick check agent)	1		
Home Builders Insurance or Owner Builders Permit	1		
Structural Engineers Details	1		
Waste Management Plan	1		
Additional Information - May be required depending on the contents of Councils DCP, the 149 Certificate or Section 88b)	Copies	Provided	N/A

NAME _____

Revision 3: July 2017